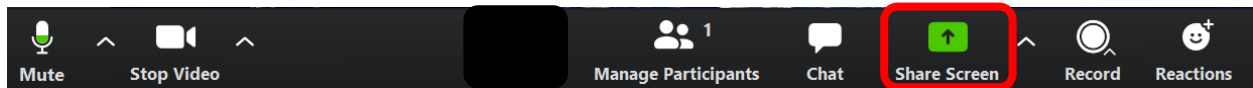


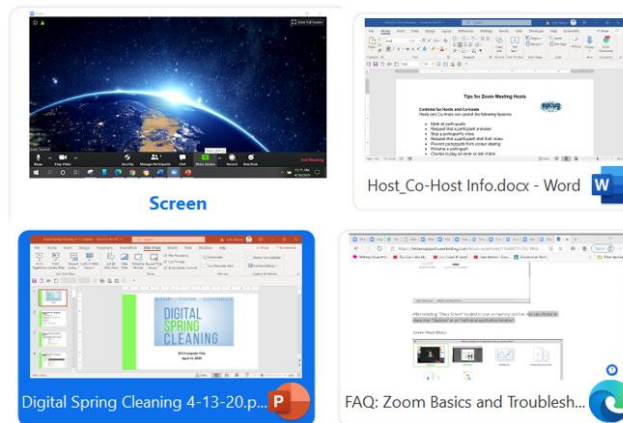
APCUG – Tips for Giving a Zoom Presentation

Presenter

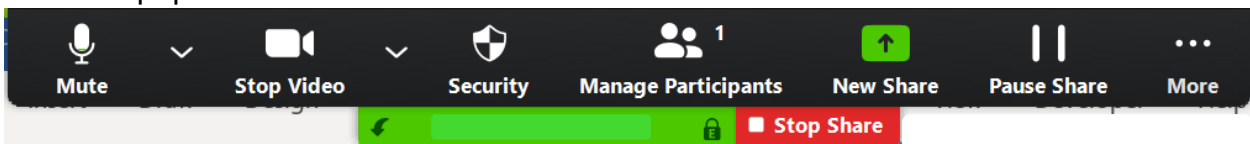


Share Screen

- The presenter can choose to share his/her Desktop or an individual application/window – website, PowerPoint presentation....
- It is recommended the presenter have only few things open to choose from.



- After the presenter shares his/her screen, the *Share Screen* bar appears at the top of the window.
- It can be accessed by moving the mouse pointer to the top of the screen where it will pop out.



New Share - Start a new screen share. Presenter will again be prompted to select which screen to share.

Pause Share - Pause current shared screen.

Click on *Stop Share* for Q&A.

PowerPoint tips

Heading size – 44

Text size – 28 black san serif font (some of the designs are not the default (Automatic) black, this isn't as easy to see.

Use a non-busy design that doesn't distract from the content.

Try not to use eye charts no one can see. If needed, use the snipping tool to put the information on more than one slide.